

AWARDS



PACKET

GENERAL RULES

1. **SIZE:** All applications must be submitted on 8 ½" X 11" paper and firmly fastened along the left margin. Notebooks and plastic page covers are NOT permitted.
2. **BULK LIMIT:** Applications must not exceed 12 sheets of paper. However, text may appear on both sides of each page.
3. **FORMAT:** All applications must include the MEMSA Nomination Form (Attachment A) and the nominee's resume (limit 4 pages) but these pages are not counted in the 12 page limit. Typewritten applications are preferred but not absolutely required. Video tapes, movies and slides will not be accepted. Photographs, or copies of photographs, may be included by affixing them to the pages of the application. These will be counted as part of the 12 page limit.
4. **COPIES:** The original application and one copy of each application must be submitted. Applications which do not meet these requirements will be returned to the sender.
5. **DEADLINE:** The deadline for nominations is June 1 of each year. Entries postmarked after this date will be returned to the sender.
6. **JUDGING:** Awards which are decided by the MEMSA Awards Committee will be objectively scored in the following areas: community support and involvement, EMS involvement, contributions to the local and/or state EMS, previous awards (indicated date and location/event which received), media coverage supporting nominee's activities, MEMSA membership, certification/licensure as a First Responder, EMT-B, EMT-P, LPN, RN, CEN, CCRN, DO, MD Board certified Emergency Physician. Continuing education such as BLS Instructor, ACLS, PHTLS, instructor certification, etc., current letters of recommendation (from medical director, community leaders, etc) and adherence to the awards application criteria.

Letters of recommendation should be current and include the name of the award for which the person is being nominated.

While it is not absolutely required, supporting documentation and a thoroughly prepared application are highly recommended.

7. **LIMIT ON AWARD NOMINATIONS:** An individual may only be considered for one award annually as awarded by the MEMSA Awards Committee. In the event that an individual is nominated for more than one award, the MEMSA Awards Committee will assign that individual's nomination to one award

- category only. This is not to be considered an implied or expressed decision to present said award to that individual.
8. No member of the MEMSA Board of Directors shall be eligible for **ANY** of the individual awards except the Presidential award. However, the service in which they are employed is eligible for EMS of the Year and for the QI project award
 9. ANY member of the MEMSA Board of Directors may write letters of support for nominee's, however they **CANNOT** nominate a person or make any statements which might indicate the support of the association or board such as, "On behalf of MEMSA".
 10. The Awards Chairperson shall select his/her own committee members.
 11. NO member of the Board of Directors will be advised by the Chairperson who is on the committee. This information will not be disclosed until the annual membership meeting.
 12. Committee members will **NOT** discuss their committee membership or any of the nominees with anyone at any time.
 13. GIFT FOR WINNERS: The winners nomination packet will be professionally bound and given to them during the awards ceremony.
 14. Only the nominators of the award recipients and the MEMSA Board and corporate sponsor representative-if applicable) will be notified of the award selection results.
 15. The Executive Committee of MEMSA will have the final say of rule interpretation if conflict should arise. The Awards Chairperson will also be involved with this decision.
 16. Corporate sponsorship should be solicited for each of the awards offered by this program. As sponsorship is found it will be added to this program.
 17. Consideration should be given to asking the Director of the Unit of EMS to assist in the presentation of the MEMSA awards.

DESCRIPTION AND SPECIFIC CRITERIA OF MEMSA AWARDS

FIRST RESPONDER of the YEAR

Criteria: Presented to a First Responder who has contributed most significantly to EMS at the local and/or state level.

Eligibility: Open to any First Responder whose primary responsibility is direct patient care. Not open to members of the MEMSA Board of Directors.

Nominated by: Anyone

Winner Selected by: MEMSA Awards Committee

Award given: Plaque

When Awarded: Annual meeting

KENNETH E. COLE MEMORIAL AWARD (EMERGENCY MEDICAL TECHNICIAN of the YEAR)

Criteria: Presented to an EMT-B who has contributed most significantly to EMS at the local and/or state level.

Eligibility: Open only to those individuals currently licensed as EMT-B's in Missouri whose primary responsibility is providing direct patient care. Not open to EMT-Paramedics, instructors, administrators or MEMSA Board of Directors.

Nominated by: Anyone

Winner selected by: MEMSA Award Committee

Award Given: Plaque

When awarded: Annual meeting

EMERGENCY MEDICAL TECHNICIAN-PARAMEDIC of the YEAR

Criteria: Presented to an EMT-Paramedic who has contributed most significantly to EMS at the local and/or state level.

Eligibility: Open only to those individuals currently licensed as an EMT-P in Missouri and whose primary responsibility is direct patient care. Not open to MEMSA Board of Directors members.

Nominated by: Anyone

Winner selected by: MEMSA Award Committee

Award Given: Plaque

When Awarded: Annual Meeting

EMERGENCY MEDICAL SERVICE of the YEAR

Criteria: Presented to an Emergency Medical Service which best exemplifies outstanding professionalism and service to the community and the people that it serves.

Eligibility: Any licensed Ambulance Service (ground or air) or licensed Emergency Medical Response Agency.

Nominated by: Anyone

Winner selected by: MEMSA Award Committee

Award Given: Plaque

When Awarded: Annual meeting

JACK LYON MEMORIAL AWARD (INSTRUCTOR/COORDINATOR of the YEAR)

Criteria: Presented to an outstanding instructor of an ongoing EMT-B, EMT-P or continuing education program that is accredited by the MO Unit of EMS. (BEMS)

Eligibility: Open only to those individuals that meet primary instructor/coordinator qualifications of an accredited training entity. Not open to MEMSA Board of Directors.

Nominated by: Anyone

Winner selected by: MEMSA awards committee plus one representative each from the MO Unit of EMS (BEMS) and MEMSA's Instructor/Coordinator Society.

Award Given: Plaque

When Awarded: Annual Meeting

PRESIDENTIAL LEADERSHIP AWARD

Criteria: Presented to individuals deserving recognition for their service to and/or support of MEMSA and EMS in Missouri.

Eligibility: Anyone meeting the above criteria.

Nominated by: Anyone

Winner selected by: MEMSA President

Award Given: Plaques

When Awarded: Annual Meeting or at the discretion of the MEMSA President

NURSE of the YEAR

Criteria: Presented to an LPN or RN who has contributed most significantly to EMS at the local and/or state level.

Eligibility: Open only to those individuals currently licensed as an LPN or RN in Missouri and whose primary responsibility is direct patient care in the Emergency Department, the Pre-Hospital setting, or in the transportation phase of emergency care. Not open to members of MEMSA Board of Directors.

Nominated by: Anyone

Winner selected by: MEMSA Awards Committee

Award given: Plaque

When awarded: Annual meeting

FRANK MITCHELL PHYSICIAN of the YEAR

Criteria: Presented to an MD or DO who has contributed most significantly to EMS at the local and/or state level.

Eligibility: Open only to those physicians licensed in Missouri who has significant responsibility in the medical care of the emergent patient. Not open to members of MEMSA Board of Directors.

Nominated by: Anyone

Winner selected by: MEMSA Awards Committee

Award given: Plaque

When awarded: Annual meeting

ADMINISTRATOR of the YEAR

Criteria: Presented to an Administrator who has most significantly contributed to EMS at the local and/or state level.

Eligibility: Open to those individuals who are involved in EMS administration. (IE: Supervisors, Assistant Supervisors, Field Supervisors, Ambulance Board members, etc.) Not open to members of MEMSA Board of Directors.

Nominated by: Anyone

Winner selected by: MEMSA Awards Committee

Award given: Plaque

When awarded: Annual meeting

QUALITY IMPROVEMENT PROJECT AWARD

The purpose of the award is to encourage the development of quality QI programs and stimulate quality research to evaluate how EMS is being conducted.

Criteria: Projects entered should have: 1) A statement of the problem or the question considered; 2) How the evaluation was conducted for the problem or question; 3) The conclusions reached following the evaluation and 4) The follow-up action taken because of the QI project. The length of the report should be no more than five pages.

Eligibility: The QI Award is being offered to services/individuals that submit a report on a QI project that they have completed. Not open to members of the MEMSA Board of Directors. The service in which they are employed is eligible.

Nominated by: Anyone

Winner Selected by: MEMSA Awards Committee

Award given: Plaque

When Awarded: Annual meeting

COMMUNITY SERVICE AWARD

The purpose of this award is to recognize those who make their communities better places to live through their hard work and dedication in these areas.

Criteria: Emergency Medical Service/individuals who have developed and implemented injury prevention programs, EMS awareness and public education programs, which best exemplify outstanding professionalism and service to the community and the people that they serve.

Eligibility: Any licensed Ambulance Service (ground or air) or licensed Emergency Medical Response Agency.

Nominated by: Anyone

Winner selected by: MEMSA Award Committee

Award Given: Plaque

When Awarded: Annual meeting

DISPATCHER/ COMMUNICATION SPECIALIST of the YEAR

Criteria: Presented to a Dispatcher or Communication Specialists who has contributed most significantly to EMS at the local and/or state level.

Eligibility: Open to any Dispatcher or Communication Specialists whose responsibility is dispatching for an EMS agency.

Nominated by: Anyone

Winner selected by: MEMSA Awards Committee

Award given: Plaque

When Awarded: Annual Meeting

**MISSOURI EMERGENCY MEDICAL SERVICES ASSOCIATION
AWARDS PROGRAM
NOMINATION FORM**

Nominees Name: _____ **Does nominee know about nomination?**

Mailing Address: _____

Yes No

Work Phone: _____

Home Phone: _____

Training level and State license number: _____

Is the nominee Nationally Registered: Yes No **Registry Number:** _____

Nominees Primary Occupation: _____

Nominees EMS Agency (include address and phone number along with a description of their role/title/responsibilities) _____

Indicate the award for which the nominee is being nominated:

- | | |
|--|---|
| <input type="checkbox"/> Kenneth E. Cole, Jr Memorial Award (EMT-B of the Year) | |
| <input type="checkbox"/> Dispatcher/Communications Specialist of the Year | |
| <input type="checkbox"/> EMT-P of the Year | <input type="checkbox"/> Nurse of the Year |
| <input type="checkbox"/> Frank Mitchell Physician of the Year | <input type="checkbox"/> EMS of the Year |
| <input type="checkbox"/> First Responder of the Year | <input type="checkbox"/> Presidential Leadership Award |
| <input type="checkbox"/> Administrator of the Year | <input type="checkbox"/> Quality Improvement Project Award |
| <input type="checkbox"/> Community Service Award | <input type="checkbox"/> Jack Lyon Memorial Award -
Instructor/Coordinator of the Year |

Your Name: _____

Affiliation: _____

Address: _____

CITY/STATE/ZIP: _____

Home Phone: _____ **Work Phone:** _____

Relationship to Nominee: _____

Signature: _____ **Date:** _____

**Send an original and one copy of the complete nomination packet by June 1, 2010 to:
Awards Chairperson, MEMSA Awards, 425 High Street, Jefferson City, MO 65109**