

**EXHIBITOR PROSPECTUS**

**TWENTY-THIRD ANNUAL  
COMBINED CLINICAL CONFERENCE  
ON  
EMERGENCY CARE**



**August 11 - 14, 2009**  
**Lake of the Ozarks - Tan-Tar-A Resort**  
**Osage Beach, Missouri**

The conference planning committee representing the Missouri College of Emergency Physicians, Missouri Emergency Nurses Association, Missouri Emergency Medical Services and Missouri Ambulance Association would like to invite you to attend the Twenty-Third Annual Combined Clinical Conference on Emergency Care. This conference will be held August 11 – 14, 2009 at the Lake of the Ozarks - Tan-Tar-A, located on beautiful Lake of the Ozarks, Missouri.

This is the twentieth-third year we have united our resources in presenting a combined educational conference with an anticipated conference registration to exceed 300 physicians, nurses and EMS personnel from Missouri and surrounding states. Previous year's registrations averaged over 325 participants.

## **GUIDELINES FOR EXHIBITORS**

The following times have been set aside for exhibit viewing. The doors to the exhibit area will be closed at all other times.

### **New for 2009**

**Based on recommendations and feedback from the conference exhibitors, the planning committee has revised the viewing schedule by increasing the number of hours on Tuesday, August 11, 2009, adding a nationally recognized speaker to present a general session topic during the reception and eliminating the Thursday exhibit hours.**

**Tuesday-August 11, 2009** (exhibit set up: 1:30 p.m. for vehicles and 2:30 p.m. for all others)  
5:00p.m. - 6:30p.m. Exhibitor Reception  
6:30 p.m. - 7:30 p.m. General Session with Mike Smith, EMT-P  
7:30 p.m. - 8:45 p.m Exhibitor Reception Continued

**Wednesday-August 12, 2009** 7:00 - 8:00 a.m.; 9:30 - 10:00 a.m.;  
11:15 a.m. - 12:30 p.m.; 1:45 - 2:15 p.m.

We will be serving all continental breakfasts and refreshments in the exhibit area for maximum visibility of the exhibits. The contributors and exhibitors will be acknowledged in our final program if the registration or donation is received by July 1, 2009

**BOOTH SIZE & FURNISHINGS:** The following exhibit arrangements are available:

- |    |  |                 |
|----|--|-----------------|
| 1. | 8 x 10 ft. Exhibit booth, includes 8 ft. high back drape, 3 ft. high side dividers, 6 ft draped table and 2 chairs | <b>\$535.00</b> |
| 2. | 35 x 30 ft. Ambulance/rescue vehicle display, includes 6 ft. draped table and two chairs                           | <b>\$900.00</b> |
| 3. | 19 x 32 Ambulance/rescue vehicle display, includes 6 ft. draped table and tow chairs                               | <b>\$545.00</b> |

**BOX LUNCHES:** Two complimentary box lunches will be provided on Wednesday. Additional lunches will be available for purchase.

**EQUIPMENT SHIPMENT:** Please contact Page and Brown Convention Services, 5744 Chapel Drive, Osage Beach, MO 65065. Phone 573-348-5176; FAX 573-348-5177.

**SETTING UP & DISMANTLING:** The exhibit area will be open for installation work on Tuesday, August 11, 2009 beginning at 1:30 p.m. for the ambulance displays and 2:30 p.m. for all other displays. Valet parking is available upon request. Installation should be completed by 5:30 p.m. Dismantling may begin at 2:15 p.m. on Wednesday, August 12, 2009 and **MUST** be completed by 5:00 p.m. **It is required that exhibits be installed within the assigned space and do not interfere with other exhibits.**

**INSURANCE:** Exhibitors are urged to take out a portal-to-portal rider, which is available at a nominal cost on their own insurance policy, to protect them against loss through theft, fire, damage, etc.

**LIABILITY:** The exhibitor assumes the entire responsibility and liability for losses, damages and claims arising out of exhibitor's activities on the Hotel premises and will indemnify, defend and hold harmless the Hotel, its owner and its management company as well as their respective agents, servants and the Combined Clinical Conference on Emergency Care as well as their respective agents and employees from any and all such damages and claims.

**CONVENTION FACILITY RESTRICTIONS:** (1) Volatile or flammable fluids, substances or materials of any nature prohibited by city fire regulation or insurance carriers may not be used in any booth. (2) All construction in a booth shall be substantial and fixed in position for the duration of the show. (3) All aisles and exits must be kept clear, clean and free from obstruction to comply with fire restrictions.

The following practices are prohibited: (1) Use of noisy electrical or mechanical apparatus interfering with other exhibits. (2) Canvassing or distributing any material outside the exhibitors own space. (3) Equipment outside assigned booth space. (4) Subleasing of exhibit space. (5) The use of billboard advertisement and/or display of signs outside of the exhibit area without prior approval from the Conference Office.

The character of the exhibits is subject to the approval of the Conference Office. The right is reserved to refuse the application not meeting standards required or expected, as well as the right to curtail or to close exhibits or parts of exhibits that reflect unfavorably on the character of the meeting. This applies to displays, literature, advertising novelties, souvenirs, conduct and attire of persons, etc.

**HOTEL ACCOMMODATIONS:** Lake of the Ozarks - Tan-Tar-A Resort, Osage Beach, MO is the headquarters hotel for the conference. A block of rooms at \$116.00 has been reserved for your convenience. The conference rate will be extended two (2) days prior and two (2) days after the conference dates. Tan-Tar-A Resort has secured our room block as Resort Complex room locations. In order to receive the location, you must reserve your room by **July 7, 2009**. For reservation requests after the cut-off date, rooms are on a space and rate available basis, and are "Run-of-the-House" (Estates or Resort Complex) and based upon availability at the time of the reservation and/or check-in. Reservations may be made by calling Lake of the Ozarks - Tan-Tar-A Resort 1-800-826-8272 or by forwarding the attached room reservation form to Lake of the Ozarks - Tan-Tar-A Resort. Please refer to the Combined Clinical Conference to receive the special hotel rate.

**HOSPITALITIES:** While exhibitors will not be prohibited from offering hospitality hours to conference participants, we ask that you not schedule them during assigned conference activity times.

**APPLICATION FOR SPACE:** Complete and return the enclosed application form along with the three hundred dollar (\$300.00) non-refundable deposit. List five (5) space choices in order of preference on the enclosed map. The number of booth spaces is limited and all assignments will be available during check-in on August 11, 2009. The balance of the exhibit fee **MUST** be paid in full prior to the first exhibit viewing session on August 11, 2009.

**FOR FURTHER INFORMATION:** Please contact Jim Tune, Executive Director, Combined Clinical Conference On Emergency Care, P.O. Box 10080, Columbia, Missouri 65205. Phone: 573-446-2656; FAX: 573-446-4124, Website: [www.cccoec.org](http://www.cccoec.org). or email at: [jtune@ccoec.org](mailto:jtune@ccoec.org)

## APPLICATION FOR EXHIBIT SPACE

Reservations for exhibit space are made on a first-come, first-served basis only upon receipt of this application and fee. Sign and mail along with your check (made payable to **Combined Clinical Conference**) to: **COMBINED CLINICAL CONFERENCE ON EMERGENCY CARE, P.O. BOX 10080, COLUMBIA, MO 65205**. With your signature below, you agree to abide by all conditions under which exhibit space is leased and agree to abide by the "Guidelines for Exhibitors" as stated in this prospectus.

Signature of authorized representative \_\_\_\_\_ Date \_\_\_\_\_

COMPANY NAME \_\_\_\_\_

COMPANY WEBSITE ADDRESS \_\_\_\_\_

ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

CONTACT PERSON \_\_\_\_\_

TELEPHONE \_\_\_\_\_ FAX \_\_\_\_\_

E-MAIL \_\_\_\_\_

REPRESENTATIVE(S) ATTENDING: \_\_\_\_\_

(Limit two per booth) \_\_\_\_\_

ADDRESS (if different from above) \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

TELEPHONE NUMBER \_\_\_\_\_ FAX \_\_\_\_\_

E-MAIL \_\_\_\_\_

**Please register the company for:**     8 x 10 ft. booth \$535.00     35 x 30 ft. Ambulance display \$900.00  
 19 x 32 ft Ambulance display \$545.00     Additional 6 ft. Tables \$25.00 ea.  
 110 volt electricity hookup \$30.00     \_\_\_\_\_ Additional box lunches \$15.00 ea.

**TOTAL ENCLOSED:** \_\_\_\_\_ Booth Choice 1st \_\_\_\_\_ 2nd \_\_\_\_\_ 3rd \_\_\_\_\_ 4th \_\_\_\_\_ 5th \_\_\_\_\_

Make checks payable to **COMBINED CLINICAL CONFERENCE** or  
CREDIT CARD PAYMENT: Please charge my  MasterCard  Visa

CARD # \_\_\_\_\_ EXPIRATION DATE \_\_\_\_\_

SIGNATURE \_\_\_\_\_

**COMBINED CLINICAL CONFERENCE  
Grand Ballroom  
2009**



